

## How can I have access to a generic mailbox ("shared mailbox") ?

### Products

	Name	Version
<b>System</b>	Windows/OSX	
<b>Application</b>	Outlook (Windows, OSX and Web)	

### Description

On request, a shared mailbox can be made available to groups and work units that are looking for a generic mailbox. The shared mailbox can then be displayed in Outlook (Windows, Mac and Web) and managed using already existing authorisation groups.

### Solution

#### How to get a shared calendar ("shared mailbox")

If you are interested in a shared mailbox, please contact the FBM IT support. Please note that the shared mailbox will be linked to an shared calendar.

#### How to access a shared mailbox

- [Utiliser une boîte partagée sur Outlook Web](#)
- [Utiliser une boîte partagée sur Outlook pour Windows](#)
- [Utiliser une boîte partagée sur Outlook pour Mac](#)

### References

**Documentation** : [Ci's Blog](#)

[email](#), [partage](#), [sharedmailbox](#)