



Video conference

Software solution

Microsoft Teams	Zoom
 <h2>Microsoft Teams</h2> <p>Use For teamwork and communication (chat, audio and video calling, video conferencing).</p> <p>Description Microsoft Teams, product of the Microsoft Office 365 suite, is a software provided by UNIL that combine videoconferences and workplace chat. You can download Teams from the software distribution catalogue of the IT Center of UNIL.</p> <p>Documentation Microsoft Teams - all documentation (CI's documentation in french) Description and documentation of use of Microsoft Teams</p>	 <p>Use To organize meetings, in particular with people external to UNIL.</p> <p>Description Zoom is a software used mainly for distance teaching which is made available to the UNIL community by the Centre de Soutien à l'Enseignement (CSE). It can also be used to organize occasional videoconferences, especially with external people.</p> <p>Documentation Zoom - all documentations (CSE's documentation in french) Description and documentation of use of Zoom (in french)</p>

Video conferencing equipment

Seminar rooms are generally equipped for videoconferencing. You will find details of each room and the user documentation on the FBM reservation system:

- [FBM Booking Calendar](#)

You can also borrow mobile equipment (microphones, conference cameras, etc.) from the FBM IT Service or the Centre de Soutien à l'Enseignement (CSE):

- [FBM loan catalog](#)
- [CSE catalog](#)

Contact

The [IT Support of the FBM](#) remains at your disposal to help you to hold a video conference or if there is a problem with the equipment in the FBM conference rooms.

For more information about room not managed by the FBM IT support, please refer to [UNICOM](#).